

NON-PROFIT BYLAWS OF

LUGVegas, The LEGO Users Group of Southern Nevada

AN UNINCORPORATED NONPROFIT ASSOCIATION

Name

The association's name shall be "LUGVegas", an abbreviation of the LEGO Users Group of Southern Nevada, which may operate and do business as "LUGVegas, the LEGO® Users Group of Southern Nevada". Referred to hereinafter as "LUGVegas", "the organization" or "the Club".

LEGO® is a trademark of the LEGO Group and/or its affiliated entities, which are independent of, and do not operate or control LUGVegas.

Objectives

1. LUGVegas is a non-profit, educational organization, dedicated to: creating and maintaining public awareness of, appreciation for, and fellowship related to, LEGO and LEGO-related hobbies, primarily through discussion and presentation at events that celebrate the historic and ongoing contribution of LEGO to the community.
2. To create an environment where LEGO enthusiasts can have fun.
3. To share the LEGO hobby with the greater community through displays and events.
4. To promote the cross-pollination of ideas across builders.
5. To foster development and recognition of the LEGO hobby and the community of fans.

Membership

1. Membership is open to anyone 18 or older. Children ages 15 or older may join as *junior members* provided they are accompanied by a parent or supervising adult at all club activities.
2. Members are expected to uphold high standards of character and behavior, especially at club and public functions.

The club depends on its positive reputation in securing opportunities for members and future events. As representatives of the club, members play a crucial role in maintaining the good standing of the club in the greater community.

3. Should it be deemed necessary, an individual's membership status may be revoked based on a majority vote of the Club's officers and steering committee.

Dues & Property

1. Members must pay dues of \$20 per year, to be paid at the beginning of the fiscal year, which runs November 1st through October 31st. Members who do not pay dues are not eligible for club privileges.
2. Due funds cover the club's annual expenses, such as domain name registration, web hosting, email services, and Jumperplate. Any other purchases will be brought to the steering committee.
3. Club property purchased from due funds (banners, stanchions, etc) are property of the club, unless explicitly stated otherwise.
4. All dues and expenses are to be maintained by the Treasurer. All transactions are to be documented and will be made available to club members upon request.
5. All Club property shall be listed in an inventory updated regularly by the Treasurer.

Activities

1. Club meetings shall be held at least once every two months.
2. The Club shall participate in a minimum of three public displays each year. Members are strongly encouraged to participate in all club activities.
3. Public events attract people of all ages, so members should strive to create an atmosphere suitable for everyone.

Officers

1. The organization shall have the following elected positions:
 - a. President
 - b. Treasurer
 - c. Secretary
2. The organization shall have the following appointed positions:
 - a. LEGO Ambassador
 - b. Event Coordinator
 - c. LUGbulk Coordinator
 - d. Steering Committee Member
3. Officer elections are held once per year. Officers must be current members and may be self-nominated or nominated by a current member. Candidates for elected positions are voted on by a majority of current members voting.
4. Appointed and additional unlisted positions, such as committee chairpersons are done so at the discretion of the club President for organizational positions.
5. The default term for all officers is one year. An elected officer may serve indefinitely if reappointed annually by club vote.

Officer Descriptions

President

The President is responsible for everything that affects the organization as a whole. The President is responsible for ensuring consistency across the organization in regards to adherence to the bylaws, use of common resources and public image. Specifically, the President is responsible for:

- All club property and governing documents, including the club name, bylaws, website, domain name, etc.
- All club-wide support materials including LUG support and LUGBULK.
- Evaluating requests made to the organization as a whole, such as opportunities offered by The LEGO Group or other external opportunities.
- Scheduling the annual officer election for club officers.
- Meetings, including scheduling, communicating, leading the meeting and assisting the chapter Secretary with meeting minutes as necessary.
- Appointing the club's LEGO Ambassador.
- The President may delegate responsibilities as desired.

Secretary

The secretary maintains all club records of chapter activities. Specifically, the Secretary is responsible for:

- Recording and publishing meeting minutes to the club website.
- Publishing post-event reports to the club website.
- Maintaining the chapter's membership roster.
- Tracking member participation.
- Filling in for the President as needed.
- The Secretary may delegate responsibilities as desired.

Treasurer

The Treasurer is responsible for tracking and recording the club's finances and ensuring that financial responsibilities are being met. Specifically, the Treasurer is responsible for:

- Keeping accurate records of the club's income, expenditures, and current-level of financial assets.
- Ensuring that recurring financial obligations, such as domain hosting, the Jumperplate subscription, etc., occur in a timely manner.
- Reimbursing members for expenses approved by the steering committee.
- Maintaining the club's property, and checking them out as required.
- Reporting the club's financial and property status annually to the membership.
- The Treasurer may delegate responsibilities as desired.

LEGO Ambassador

One LEGO Ambassador is appointed for the club and is the official point of contact between the club and The LEGO Group. The LEGO Ambassador is responsible for all duties required of an Ambassador by The LEGO Group, in addition to serving in the best interest of the club. Additional opportunities are afforded to Ambassadors who have served for longer periods of time, so it is beneficial to minimize turnover in this position. Specifically, the LEGO Ambassador is responsible for:

- Maintaining and strengthening the good relationship the club enjoys with The LEGO Group.
- Participation in the Ambassador forum.
- Sharing information of interest between the club and The LEGO Group.
- Ensuring all requirements for support as well as any changes that might affect the club are communicated to the club in a timely fashion.
- Successfully applying for support opportunities as desired by the club.
- Following up properly with all requests as required by The LEGO Group.
- *The LEGO Ambassador may not delegate responsibilities unless explicitly allowed to do so by The LEGO Group.*

LUGbulk Coordinator

The LUGbulk Coordinator is responsible for handling anything and everything related to LUGbulk. Specifically, the LUGbulk Coordinator is responsible for:

- Determining eligibility for access to LUGbulk.
- Disseminating the current LUGbulk available parts list.
- Maintaining and updating the current round of parts nominations
- Parts culling
- Arranging for LUGbulk to be sorted and distributed once it arrives.
- The LUGbulk Coordinator may delegate responsibilities as desired.

Event Coordinator

The Event Coordinator is responsible for finding new events and display opportunities, and serving as a general point of contact with event organizers. They are also responsible for assigning Event Supervisors for events that they cannot attend in person, as well as determining and reporting the earned participation points totals. Specifically, the Event coordinator is responsible for:

- Finding new events and play/display opportunities.
- Being the point-of-contact for said event/opportunities.
- Designing layouts and spacing for the different themed areas when necessary.
- Being present at events to handle any questions or issues that may arise.
- Keeping a tally of individual participation points earned during an event.
- The Event Coordinator may delegate responsibilities as desired, such as appointing an Event Supervisor to fulfill their overall role, or appointing theme leaders for each separate area/theme.

Steering Committee Member

The Club's Steering Committee is responsible for approving club purchases and major organizational changes. Steering Committee meetings will be held, at a minimum, three times a year, usually before a standard business meeting, although more meetings may occur as situations arise.

The steering committee shall be composed of the club's officers, both elected and appointed, as well as members appointed from the club's members, such that the number of Steering Committee members is always odd in order to prevent voting deadlocks. Specifically, Steering Committee members are responsible for:

- Reviewing and approving all expenditures made with club funds.
- Reviewing and approving all major function/organizational changes to the club.
- Handling disciplinary issues, up to and including the revocation of club membership should the need arise.
- Handling disputes among club members.

Bylaws

These Bylaws become effective on their being signed by the President and certified by the Secretary following their adoption by the vote or written consent of the voting Members in accordance with the then existing bylaws of the Club.

These Bylaws may be amended or repealed, in whole or in part, and new bylaws adopted by the vote or written consent of a majority of the voting members of the Club.

Revision History of Bylaws

The following is the revision history of the Club's bylaws:

Initial Revision approved by membership vote; released TBD.

Dissolution

The Club may be dissolved in accordance with the provisions of Nevada Law WHATEVER THEY ARE or any successor statutes.

Upon the dissolution, its assets remaining after payment, or provision or payment, of all its debts and liabilities, shall be distributed to a non-profit fund, foundation, or corporation which IS organized and operated for charitable purposes, as directed in the resolution that authorizes the dissolution of the club. Any Member—owned property shall be returned to such Member if possible.